

HOWARD UNIVERSITY LIBRARIES
EMERGENCY EVACUATION INSTRUCTIONS
FOUNDERS LIBRARY

Founders Library is a 3-Floor (8-level) sprinklered building

FIRST FLOOR

You are in	Emergency Evacuation Instructions
Howard University Museum Moorland-Spingarn Research Center Administrative Office Pollock Theatre Collection Browsing Room Center Staircase or East Staircase	Exit via Main Entrance
Moorland-Spingarn Research Center Reading Room Rooms 113 and 116 West Staircase	Exit via West Exit door

SECOND FLOOR

You are in	Emergency Evacuation Instructions
Administrative Offices West side of Circulation Hall.	Exit via West Staircase
East Reference Room (Room 240) East side of Circulation Hall.	Exit via East Staircase
Reference Room Circulation Offices in Stack #5.	Exit via Center Staircase

THIRD FLOOR

You are in	Emergency Evacuation Instructions
Offices in the North Corridor Afro-American Studies Resource Center Room 300A Offices in South Corridor #342 to 352	Exit via West Staircase
Offices in South Corridor #326 to 337	Exit via East Staircase

STACKS 6, 7, 8

You are in	Emergency Evacuation Instructions
Stack #6, 7, 8	Exit by Stack Staircase down to Stack #5 Exit from Stack #5 through Circulation Department and use Center Staircase to First Floor and leave by Main Entrance.
Stack #5 Offices in Stack #5:	Exit through Circulation Department down Center Staircase to First Floor.
Stack #4	Use Stack Staircase down to Stack #3.
Stack #3 Offices on Stack #3 First Floor Corridor	Use West Exit through the MSRC Reading Room Exit using Main Entrance through Service Corridor to Main Lobby
Stack #2	Exit using Stack Staircase down to Stack #1 and Exit to Basement Corridor
Stack #1 Offices in Stack #1	Exit using East or West Exits to the basement Corridor
Basement Offices	Exit using nearest Exit Staircase up to the First Floor and leave by West or Main Exit door

The Safety Division with the cooperation of the staff of Founders Library has developed the above instructions for the emergency evacuation of Founders/Undergraduate Library.