

Howard University
Student Financial Services
Office of Financial Aid
2400 6th Street, N.W., Suite 205, Washington, DC 20059
Phone: (202) 806-2820 Fax: (202) 806-2818

REQUEST FOR FINANCIAL AID AWARD ADJUSTMENT
2011-2012

Last Name	First Name	Howard University ID Number
Address (Street, Apartment Number, City, State, Zip Code)		Telephone Number

REQUEST TO REINSTATE, DECREASE OR CANCEL FEDERAL DIRECT LOAN(S)

Check the appropriate box(es) and write in the desired dollar amounts of each (as you would like your award package to look).

Loan Type	Reinstate/Decrease/Cancel	Fall 2011 only	Spring 2012 only	Summer 2012 only	2011-2012 school year
Federal Direct Subsidized	<input type="checkbox"/> Reinstate <input type="checkbox"/> Decrease to <input type="checkbox"/> Cancel Completely	\$	\$	\$	\$
Federal Direct Unsubsidized	<input type="checkbox"/> Reinstate <input type="checkbox"/> Decrease to <input type="checkbox"/> Cancel Completely	\$	\$	\$	\$
Federal Work Study	<input type="checkbox"/> Reinstate <input type="checkbox"/> Decrease to <input type="checkbox"/> Cancel Completely	\$	\$	\$	\$
HUSEP	<input type="checkbox"/> Reinstate <input type="checkbox"/> Decrease to <input type="checkbox"/> Cancel Completely	\$	\$	\$	\$

	Decrease		Increase	
Parent PLUS	From:	To:	From:	To:
Graduate PLUS	From:	To:	From:	To:

Any adjustment request to a PLUS Loan (Parent Loan) must be signed by the parent borrower **before this request form can be processed. If your parent has **not previously applied** for a PLUS Loan, a complete and signed Direct PLUS Request Form with all required documents must be submitted.*

REQUEST TO INCREASE FEDERAL LOAN(S) DUE TO GRADE LEVEL CHANGE

Please indicate your new grade level:

- Sophomore (30-59 credits)
 Junior (60-89 credits)

REQUEST ADJUSTMENTS TO ALTERNATIVE LOANS (SallieMae, Signature, CitiAssist, etc.)

Loan Type	Reinstate/Decrease/Cancel	Fall 2011 only	Spring 2012 only	Summer 2012 only	2011-2012 school year
Alternative Loan Program	<input type="checkbox"/> Reinstate <input type="checkbox"/> Decrease to <input type="checkbox"/> Cancel Completely	\$	\$	\$	\$

Student's Signature: _____ Date: _____

Parent's Signature: _____ Date: _____

Required for Parent Loan (PLUS) adjustments