SUMMARY OF NOVEMBER PRR SUB-COMMITTEE REPORTS
(Amended)

Reports from 5 of 9 Sub-committees

- Students
- Faculty
- Academic Programs and Curriculum
- Planning, Resource Allocation, and Financial
- Library, Information Technology, and Learning Resources
- Planning, Resource Allocation, and Financial Allocation
- Mission and Governance*
- Institutional Effectiveness and Comprehensive Outcomes Assessment*

Objectives Pursued during Reporting Period

1. Assemble admission and enrollment data for the current academic year.
2. Provide an update on student services.
3. Organize sub-committees, identify scope and assign task, and begin data collection.
4. Identify resource needs.
5. Prioritize tasks to be completed.
6. Itemize progress made since 1999 regarding areas of concern raised pertaining to technology, library and learning resources.
7. Analyze relationship of technology, library and learning resources to SFA I and II.
8. Gather financial and related data to perform analysis and begin preparing analytical reports outlining Howard University's:
   - financial stability
   - trends in revenue sources and expenditures
   - allocation of operating and capital budgets
   - improvement in faculty salaries
9. Compile data that reflects the goals, objectives and outcomes for the University

Accomplishments

- Preliminary overview of enrollment by selected demographic categories relevant to higher education for current year.
- Description of improvements in student services since 1999 (housing, “per-pillow amenities”, convenience stores, relocation of Student Health Center).
- Sub-committee assignments made and meeting schedules determined.
- Matched sub-committee members with schools/college and notify deans of impending visits.
- Identified selected faculty policies (workload and merit pay) for study and analysis of progress in implementing throughout schools and colleges.
- Detailed outline of progress in relation to areas of concern regarding access to information, information empowerment, physical facilities, staff development and inter-departmental coordination.
- Outline of progress in relation to relevant section of SFA I and II.
- Outline of plan for Outcomes Assessment related to Library Resources and Facilities and Information Technology Resources and Facilities.
- Completed all data collection for Planning, Resource and Financial Allocation, performed analysis and completed first draft of approximately 60% of the sub-categories or areas of concern.
- Focused discussion on (a) scope of HU's educational program; and (b) nature of the undergraduate student body and mix of undergrads, grads, and professional students.*
A number of issues needing resolution identified: (a) organizational structure and responsibilities Sr. VP Health Affairs; (b) impact of merged status of schools on accreditation; (c) need for improvement in policy formulation, dissemination, and monitoring implementation; and (d) core by-laws.

In process of reviewing all of the assessment plans (of units) and giving suggestions for improvement where necessary.

**Things to be Accomplished**

- Most sub-committees plan to complete their first draft by mid-December.

**Assistance Needed**

- Some assistance with identification and or collection of resources.
- Request for 4 additional committee members (Academic Programs and Curriculum).
- Request assignment of a Student Affairs representative knowledgeable about policies to Mission and Governance Sub-Committee.

**General Observations**

- Excellent start!
- Please follow progress report outline.
- Be sure to reflect progress from 1999 to present (i.e. Student Profiles).
- Be sure to pay attention to all areas of concern.
- Can University emphasis on desire to elevate research productivity to a tier 1 institution be adequately addressed within current sub-committee framework?
- Is there a desire to consolidate Library and Learning Resources with Technology or a portion of it?
- Some assistance sought regarding where to locate data. (i.e., Sub-committee on Faculty Expectations, Incentives, and Resources).

* added to original report
11/20/03, Amended 11/26/03