Payable Time Detail

1. Begin by navigating to the Payable Time Detail page. Click the **Self Service** link from the **Menu**.

2. The **Self Service** menu displays. Click the **Time Reporting** link.

3. The **Time Reporting** menu displays. Click the **View Time** link.

4. The **View Time** menu displays. Click the **Payable Time Detail** link.

5. The Verify the Start Date is 8/01/2007 and the End Date is: 08/31/2007. You can change the Date range by selecting a different **Start Date** and **End Date**. Remember: If you do change the dates, click the **Get Rows** button after you change the dates to refresh the data.

6. After you review the information, click the **Home** link to return to the **Home** page.

7. Congratulations! You have completed the view Payable Time Detail business process. 

   **End of Procedure.**