

Documents List

OVERVIEW OF THE INSTITUTION		
NUMBER	DOCUMENT	COMMENTS
	Accreditation	
1.	Institutional Report 2008	
2.	Institutional Report 2002	
3.	BOE Report 2002	
4.	DCPS Report 2002 (MS Doc Imaging)	
5.	Institutional Rejoinder 2002	
6.	AACTE PEDS Annual Report 2006	
7.	AACTE PEDS Annual Report 2007	
8.	Accreditation Verification - NCATE	
9.	Initial Programs Review Status	
10.	Advanced Programs Review Status	
11.	Program Review Documents	
	School of Education	
12.	Departments	
13.	Mission	
14.	Annual Reports	
15.	Students by Level and Gender	
16.	Students by Level and Ethnicity	
17.	Curriculum Committee Meetings - Dates and Minutes	
18.	Faculty Retreats	
19.	Faculty Demographics	
20.	By-laws	
21.	Academic Policy Handbook	
22.	Course Catalog/Syllabi	
23.	Committees/Minutes	
24.	SOE Recruitment Video	
	Howard University	
25.	Overview of the University	
26.	Course Bulletins	
27.	Course Schedules	
28.	Howard University H Book	
29.	Howard University Highlights	
30.	Howard University FACT Books	
31.	Howard University Financial Reports	
32.	Demographic Characteristics of the Institution	
33.	Brochures	
34.	Notice of Third-Party Testimony	

	DOCUMENT	COMMENTS
	Conceptual Framework (CF)	
35.	Conceptual Framework Outcomes	
36.	Early Childhood Education Program aligned with CF and Standards	
37.	Elementary Education Program aligned with CF and Standards	
38.	English Secondary Program aligned with CF and Standards	
39.	Mathematics Secondary Program aligned with CF and Standards	
40.	School Health Education Program aligned with CF and Standards	
41.	Physical Education Program aligned with CF and Standards	
42.	Spanish Education Program aligned with CF and Standards	
43.	Social Studies Education Program aligned with CF and Standards	
44.	Special Education Program aligned with CF and Standards	
45.	School Counseling Program aligned with CF and Standards	
46.	Reading Program aligned with CF and Standards	
47.	EAP- Masters Program aligned with CF and Standards	
48.	EAP-Doctoral Program aligned with CF and Standards	
49.	School Psychology Program aligned with CF and Standards	
	DOCUMENT	COMMENTS
	Standard 1a - Candidate Knowledge for Teacher Candidates	
50.	PRAXIS II	
51.	Comprehensive Examination	
52.	Grades	
53.	Graduate Follow-Up Survey	
54.	Employer Survey	
	Standard 1b - Pedagogical Content Knowledge and Skills for Teacher Candidates	
55.	PRAXIS II	
56.	Comprehensive Examination	

57.	Integrative Unit Plan	
58.	Lesson Plans	
59.	University Supervisor/Cooperating Evaluation	
60.	Classroom Diorama	
	Standard 1c - Professional and Pedagogical Knowledge and Skills for Teacher Candidates	
61.	Action Research Project	
62.	University Supervisor/Cooperating Evaluation	
63.	Professional Portfolio	
64.	Senior Comprehensive Examination	
65.	Expository Writing Examination	
	Standard 1d - Student Learning for Teacher Candidates	
66.	Integrative Unit Plan	
67.	Unit Lesson Plan Planning the Ideal Classroom	
68.	University Supervisor/Cooperating Evaluation	
69.	Action Research Project	
70.	Professional portfolio	
	Standard 1e - Knowledge and Skills for Other School Professionals	
71.	Comprehensive Examination	
72.	Practicum Performance Evaluation	
73.	PRAXIS II Examination	
74.	Entry-level Assessment,	
75.	Grades	
76.	Practicum Performance Evaluation	
77.	Alumni Survey	
78.	Entry-level Assessment	
79.	Comprehensive Examination	
80.	Practicum Performance Evaluation	
81.	Preliminary Examination	
82.	Professional Research Activities	
83.	Internship Performance Evaluation	
84.	Portfolio Review	
85.	Candidate Research Activities	
86.	Alumni Survey	
87.	Professional Portfolio	
88.	Case Study Evaluation	
89.	Practicum Field Supervisor Evaluation	
90.	Student Learning Assessment	

91.	Organizational Behavior Simulations	
92.	Self-evaluations via Practicum	
93.	Licensure Examinations	
94.	Expository Writing Examination	
95.	Professional Portfolio,	
96.	Case Study Evaluation	
97.	Practicum Field Supervisor Evaluation	
98.	Student Learning Assessment	
99.	Organizational Behavior Simulations,	
100.	Self-evaluations via Practicum	
101.	Field Supervisor Evaluation of Leadership/ Administrative Skills	
102.	Post-Field Experience Questionnaire	
103.	Educational Planning Project	
104.	Dissertations	
105.	Classroom Observation Project	
106.	Strategic Planning Project	
107.	Instructional Leadership Proposal	
108.	Situation Analysis	
109.	Scholarly Research Project/Thesis	
110.	Ethics Analysis	
	Standard 1f - Student Learning for All Other School Professional	
111.	Professional Portfolio Review	
112.	Research Activities	
113.	Internship Portfolio Review	
114.	Internship Performance Evaluation-Site Supervisor	
115.	Effect of Student Learning Activities	
116.	Practicum Site Project	
117.	Strategic Planning Project	
118.	Field Experiences/Clinical Practice Questionnaire	
119.	Practicum Field Supervisor Evaluation	
120.	Site Supervisor Evaluation	
121.	Site Evaluation in Practicum	
122.	Self Evaluation in Practicum	
	1g – Professional Dispositions for all Candidates	
123.	HUSOE Dispositions Self Assessment	
124.	C& I Statement of Interest Samples and Rubric	
125.	Pre-Internship Interviews Summary Data	
126.	Portfolio Reflections	
127.	Prof Portfolio Rubric	

128.	An Effective Reflection	
129.	Sample1: Diverse Learners	
130.	Sample2: Diverse Learners	
131.	EAP Masters Personal Statement	
132.	Graduate Application	
133.	Site Supervisor Evaluation	
134.	EAP CAGS Personal Statement	
135.	Graduate Application	
136.	Instructional Leadership Proposal	
137.	EAP EAGLE EdD Interview Form	
138.	Interview Form Rubric	
139.	Writing Samples Rubric	
140.	Workshop on Leadership Development - Dispositions Elements	
141.	Field Supervisor's Evaluation Form - Dispositions Elements	
142.	School Psychology Masters	
143.	Practicum Syllabus	
144.	Practicum Performance Evaluation Narrative	
145.	Survey Results	
146.	Competency Survey	
147.	Program Climate Survey	
148.	Alumni Survey	
149.	School Psychology Doctoral	
150.	Practicum Syllabus	
151.	Internship Syllabus	
152.	Practicum Performance Evaluation Narrative	
153.	Survey Results	
154.	Competency Survey	
155.	Program Climate Survey	
156.	Alumni Survey	
STANDARD 2		
NUMBER	DOCUMENT	COMMENTS
	2a. Unit Assessment System	
157.	Assessment System	
158.	Assessment PowerPoint Slide	
159.	External Review of SOE Assessment Report	
160.	External Review Rubric	
161.	Assessment Standard Committee (ASC) Membership List	
162.	ASC Meeting, Agenda, Minutes Documenting Feedback	

163.	Checklist of Required Standards - Assessment System reflecting professional and State Standards	
164.	Checklist with components of Conceptual Framework	
165.	Checklist of Required Standards - Assessment System reflecting professional and State Standards	
166.	Major Assessment activities at Transition Points	
167.	Validity Study Summary	
168.	Validity Data Fall 06-08	
169.	Validity Data Spring 06-08	
170.	Fairness, Accuracy, Consistency, and Elimination of Bias in Candidate Assessments	
	2b. Data Collection, Analysis and Evaluation	
	Data Reports - Student & Program Level Reports	
171.	TP1 - New Entrant Reports broken out by Program (Fall only)	
172.	TP2 - Reports Before Internship Check	
173.	EXPW - Expository Writing Report	
174.	PRX - Praxis Report for Programs	
175.	TEV - Teacher Evaluation Report	
176.	POR - Portfolio Evaluation Report	
177.	ACT - Action Research Paper Report	
178.	TP3 - Reports after Completion of Internship	
179.	COMP - Report from the Comp Exam Coordinators in Each Department	
180.	TP4 - Completer and Graduate Reports	
181.	TP5 - Post-Graduation Reports	
	Data Reports - Faculty-Program-level	
182.	FRAT - Faculty-Student Ratio Report	
183.	SIRII - ETS Faculty Course Evaluation Report with Normative Data	
184.	SECE - School of Education Course Evaluation Report	
185.	Assessment at Transition Points	
186.	Timeline for Data Collection	
187.	Detailed Description of Technologies Used	
	2c. Use of Data for Program	

	Improvement	
188.	Timelines and plans for implementation of programs to enhance/improve candidate performance, program quality or unit operations	
189.	Summaries of results (e.g. means, medians, percentile ranks, pass rates, percent of candidates meeting minimum competency levels, etc.) from overall unit course evaluations, comprehensive exams, clinical experiences, professional examinations, internal quality control assessments	
190.	Center for Academic Reinforcement use of data for program improvement	
191.	Dept. of Curriculum and Instruction use of data for program improvement	
192.	Dept. of Educational Administration and Policy use of data for program improvement	
193.	Department of Human Development and Psychoeducational Studies use of data for program improvement	
STANDARD 3		
NUMBER	DOCUMENT	COMMENTS
	3a. Collaboration Between Unit and School Partners	
194.	Collaboration Between School Partners	
195.	Teacher Education Advisory Council Document	
196.	Minutes of TEAC Council	
197.	Conceptual Framework and Programs	
198.	Professional Development Activities - Faculty Vitae	
199.	Field Experience and Clinical Practices Sites & Demographics	
200.	Field Experience and Clinical Practice Contracts	
201.	University Supervisor Qualifications & Demographics	
202.	Cooperating Teacher Qualifications & Demographics	
203.	Field Experience and Clinical Practice Matrix	
	3b. Design, Implementation, and Evaluation of field Experience and	

	Clinical Practice	
204.	Clinical Practice handbook (C&I)	
205.	Practicum/Internship Handbook (EAP), Masters, EdD	
206.	Clinical Practice Manuals (HDPES) School Counseling, Masters	
207.	Clinical Practice Manuals (HDPES) School Psychology, Masters, PhD and GS Thesis Handbook	
208.	Cooperating Teacher Qualification	
209.	Syllabi for Courses requiring Field Experiences/Clinical Practice	
210.	Surveys	
211.	Supervisor Observations	
212.	Teacher Education Advisory Council Document	
	3c. Candidates' Development and Demonstration of Knowledge, Skills, and Professional Dispositions to Help All Student Learn	
213.	Clinical Practice handbook (C&I)	
214.	Teacher Candidate Assessment Instrument	
215.	INTASC Standards Portfolio Guidelines and Assessment	
216.	Reflective Journal Guidelines	
217.	EDAP 384 Alignment with ELCC and DCPS Standards	
218.	Conceptual Framework	
219.	Technology Component	
220.	Clinical Practice handbook (C&I)	
221.	Faculty appointment application - Certification area(s)	
222.	Annual Report	
223.	Evaluations	
224.	Employer Surveys	
225.	Supervisors Observations	
226.	Praxis Summary Chart	
227.	Samples from Syllabi	
228.	Portfolios	
229.	Portfolio Evaluations	
230.	Graduate Follow-Up Surveys 06-07, 06- 07Adv, 08-09	
231.	Employer Surveys	
STANDARD 4		

NUMBER	DOCUMENT	COMMENTS
	4a. Design, Implementation and Evaluation of Curriculum Experiences	
232.	Diversity Table by Course	
233.	Surveys - University and Cooperating Supervisors' Evaluation Data	
234.	Portfolio Assessment/Rubrics	
235.	Conceptual Framework	
236.	Institutional Core Values	
237.	List of Proficiencies related to diversity that candidates are expected to develop	
238.	C&I - Curriculum components that address diversity issues (Matrix that shows diversity components in required courses)	
239.	C&I Policies and Procedures	
240.	C&I Program Schemes	
241.	C&I Syllabi (ECED, EDUC, ELEM and SEED courses)	
242.	EAP - Curriculum components that address diversity issues (Matrix that shows diversity components in required courses)	
243.	EAP Policies and Procedures	
244.	EAP Program Schemes	
245.	EAP Syllabi (EDAP courses)	
246.	HD PES - Curriculum components that address diversity issues (Matrix that shows diversity components in required courses)	
247.	HD PES Policies and Procedures	
248.	HD PES Program Schemes	
249.	HD PES Syllabi (HUDE and HUDV courses)	
250.	Surveys - University and Cooperating Supervisors' Evaluation Data	
251.	C&I Field Experiences Handbook	
252.	EAP Field Experiences Handbook, Masters, Doctoral	
253.	School Psychology Field Experiences Handbooks, Masters, Doctoral, GS Thesis Handbook	
254.	School Counseling Field Experience Handbooks, Masters	
255.	Survey - University and Cooperating	

	Supervisors' Evaluation Data	
256.	Survey - University and Cooperating Supervisors' Evaluation Data	
	4b. Experiences Working with Diverse Faculty	
257.	Howard University Facts Book	
258.	HU Policy on Equal Opportunity	
259.	AACTE Reports	
260.	Faculty Demographics	
261.	University Faculty Demographics	
262.	P-12 supervising faculty demographics	
263.	School of Education Faculty Vitae	
264.	Annual Reports	
265.	Sample Advertisement (Chronicle of Higher Education, Black Issues in Higher education, Hispanic Outlook, Washington Post)	
266.	C&I Diversity Samples from Syllabi	
267.	EAP Diversity Samples from Syllabi	
268.	HD PES Diversity Samples from Syllabi	
	4c. Experiences Working with Diverse Candidates	
269.	University-Unit Comparison Table	
270.	University Enrollment by Race/Ethnicity	
271.	University Degrees by Race/Ethnicity	
272.	Unit Enrollment by Race/Ethnicity	
273.	Unit Degrees by Race/Ethnicity	
274.	Unit Enrollment by Race/Ethnicity/Program	
275.	Graduate School Statistics	
276.	Unit Enrollment by Race/Ethnicity	
277.	Unit Degrees by Race/Ethnicity	
278.	Unit Enrollment by Race/Ethnicity/Program	
279.	Washington Post Article	
280.	Allstate video1, video2	
281.	SOE organizations	
282.	Student Activity Flyer	
283.	SOE Scholarships	
284.	Recruitment flyer	
285.	SOE Recruitment Plan	
286.		
287.	Department of Curriculum and Instruction Recruitment Strategies	
288.	EAGLE Leadership Training Grant 2007	

	to Date - Recruitment Plan	
289.	Project RESPECT - Recruitment and Retention Plan	
	4d. Experiences Working with Diverse P-12 Students	
290.	Survey - University and Cooperating Supervisors' Evaluation data	
291.	State/Local Demographics	
292.	Placement Demographics	
293.	Field Placement Sites	
294.	TEAC committee activities	
295.	Student Activity Flyer	
296.	Washington Post Article	
297.	Allstate video1, video2	
STANDARD 5		
NUMBER	DOCUMENT	COMMENTS
298.	5a. Qualified Faculty	
299.	Institutional Reports	
300.	Program Reports	
301.	Annual Reports	
302.	Faculty Vitae	
303.	Faculty Demographics	
304.	Publications	
305.	Presentations	
306.	Awards	
307.	Education New Faculty Awards	
308.	Grants	
309.	Cooperative Agreements	
310.	Adjunct Faculty Vitae	
311.	Adjunct Faculty Demographics	
	5b. Modeling Best Professional Practices in Teaching	
312.	Course Outlines	
313.	Institutional Reports	
314.	Annual Reports	
315.	SECE Internal Course Evaluation Trend Study	
316.	SIR II Student Course Evaluation Trend Study	
317.	Adjunct Faculty Evaluation	
318.	Adjunct Faculty Demographics	
319.	Faculty use of data to improve practice (CAR, C&I, EAP, HDPES)	
320.	Faculty use of information technology (Syllabi, evaluations, CETLA)	

321.	Candidate evaluations	
322.	Surveys	
323.	Education New Faculty Awards	
	5c. Modeling Best Professional Practices in Scholarship	
324.	Publications	
325.	Faculty Vitae	
326.	Annual Reports	
327.	Faculty Workload Policy Documents	
328.	Presentations	
329.	Awards	
330.	Education New Faculty Awards	
331.	Grants	
332.	Cooperative Agreements	
	5d. Modeling Best Professional Practices in Service	
333.	Institutional Reports	
334.	Annual Reports	
335.	Faculty Vitae	
336.	Membership, Leadership roles and services in Professional Associations	
337.	Number and level of service activities	
338.	Annual Reports	
339.	University Committees	
	5e. Unit Evaluation of Professional Education Faculty Performance	
340.	TEAC Committee Activities	
STANDARD 6		
NUMBER	DOCUMENT	COMMENTS
	6a. Unit Leadership and Authority	
341.	Faculty Handbook (University), Content, Sec1, Sec2a, Sec2b, Sec3, Sec4-5, Sec6-7, AppAB, AppCD, AppE	
342.	Organizational Chart	
343.	Minutes of TEAC Council	
344.	TEAC By-Laws	
345.	School of Education By-Laws	
346.	College of Arts & Sciences By-Laws	
347.	Howard University (Faculty Senate) By-Laws	
348.	Course Catalogs	
349.	School of Education Faculty Meetings	
350.	History of Howard University	
351.	Chairs Meeting Agenda and Minutes	
352.	Any other School of Education Committee	

	Meeting Agenda and Minutes	
353.	EAP Meeting Agenda and Minutes	
354.	C&I Meeting Agenda and Minutes	
355.	HD PES Meeting Agenda and Minutes	
356.	Faculty Representation on University Committees	
357.	Financial Aid Information	
358.	NCATE Steering Committees	
359.	Program Faculty	
360.	Unit Advising Policy	
361.	Advising Policy Update 2010	
362.	Faculty & Staff Descriptions	
363.	University Senate Minutes	
364.	University Strategic Plan	
365.	University Libraries	
366.	University Mission and Vision	
367.	University Career Center	
368.	Profiles of Howard University	
369.	Disability Resources	
370.	Resource Allocation for School of Education Compared to other Schools/colleges in the University	
371.	Education New Faculty Awards	
	6b. Unit Budget	
372.	University Budget	
373.	Five Year Budget	
374.	School of Education Budget	
375.	Education New Faculty Awards	
	6c. Personnel	
376.	Faculty Workload Policy	
377.	Faculty Workload SFAII	
378.	2006-2007	
379.	2007-2008	
380.	2008-2009	
381.	Number of candidates supervised	
	6d. Unit Facilities	
382.	Miner Building Summary	
383.	Future Home Flyer	
384.	Miner Building Description	
385.	Application Submission	
386.	US Dept of Interior National Park Service 2009 Recovery Act Program	
387.	National Register of Historic Places	
388.	Cover Letter to Ms. Hall	
	6e. Unit Resources Including	

	Technology	
389.	FacNet Faculty/Staff Dispersal List	
390.	School of Education Technology (ie. smartrooms and computer labs)	
391.	Strategic Framework for Action II	
392.	Middle States Self-Study	
393.	University Libraries	
394.	Moorland Spingarn Research Center	
395.	Student Life Activities - including Blackburn Student Center	
396.	Dormitories	
397.	Center for Excellence in Teaching, Learning and Technology	
398.	iLab	
399.	University Resources from 2009 FACTS book	
400.	Technology Plan	