



***THE WALTER AND THEODORA DANIEL ENDOWED  
EDUCATIONAL RESEARCH FUND  
SCHOOL OF EDUCATION, HOWARD UNIVERSITY***

The Walter and Theodora Daniel Endowed Educational Research Fund was established to support significant research studies on Black education. While the endowed fund is designed primarily to support Howard University faculty, staff, and students in the field of education, individuals in other disciplines at the University may apply for assistance to study a significant educational issue. Funds will be awarded for no longer than a 12-month period, beginning October 1, 2011 and ending September 30, 2012. Unexpended funds may not be carried over after the end of the grant year except in extreme circumstances which must be approved by the Fund's Oversight Committee.

The maximum amount of funds that may be requested, per application, is \$5,000. Award recipients are expected to submit a midyear progress report and a final report no later than 60 days after the expiration of the grant. All proposals are reviewed by the Walter and Theodora Daniel Educational Research Fund Oversight Committee. Applicants who received an award during a prior award cycle must have submitted their final report in order to be eligible for funding consideration during the current review cycle. Due to limited funds, consecutive funding of an investigator will be given lower priority than funding of new investigators.

**Application Requirements:**

Applicant requirements include an electronic submission of the following:

1. Grant application cover sheet with the applicant's name, department, project title, abstract, amount requested, and other relevant information (*research advisor's signature required for students*)
2. The proposal (6-page, double-spaced maximum) containing purpose, rationale, methodology, and relevance to the body of knowledge on the education of Black people;
3. A time-frame for conducting the research;
4. Evidence of IRB approval (or pending approval), if applicable;
5. An itemized budget showing a listing of expenditures with justification (if additional funds are needed to ensure completion of the project, please specify other sources of support)

6. Letters of support from participating groups and organizations (e.g., schools, departments, and outside agencies);
7. The applicant's current vitae (two-page maximum).

**Submission Deadline:**

Completed applications are due electronically, to the Daniel Oversight Committee Chairperson, School of Education, at [vthomas@howard.edu](mailto:vthomas@howard.edu), no later than midnight on Friday, September 2, 2011. The cover sheet with appropriate signatures as well as letters of support, if applicable, should be copied as a pdf file and submitted along with the Word copy of the application. The subject line in the email should clearly state Daniel Application 2011. Questions may be directed to [vthomas@howard.edu](mailto:vthomas@howard.edu)

**GRANT APPLICATION COVER SHEET**

**THE WALTER AND THEODORA DANIEL ENDOWED EDUCATIONAL  
RESEARCH FUND  
2011 - 2012**

1. Applicant's (s) Name, Rank, and Department

2. Project Title:

3. Amount Requested \$ \_\_\_\_\_

4. Brief Description of Proposed Project:

5. Sponsored Research in Progress:

6. Does this project involve human subjects? YES \_\_\_\_ No \_\_\_\_

If yes, secure signature below

\_\_\_\_\_ If IRB approval pending, check here \_\_\_\_\_

Executive Secretary / Date  
Institutional Review Board (IRB)

7. Endorsements:

\_\_\_\_\_

Department Chair / Date

\_\_\_\_\_

Research Advisor / Date  
(required for student investigators)

## APPLICATION CHECKLIST

(For use by the applicants only -- Be sure that your application includes the following items)

- 9 Grant application cover sheet
- 9 Proposal (six pages, double-spaced maximum)
- 9 Abbreviated curriculum vitae of investigator(s) (two page maximum)
- 9 Signature of research advisor for student investigators (*this signature denotes that the research advisor has reviewed and approved of the student's Daniel application*)
- 9 Application package submitted, via email to [ythomas@howard.edu](mailto:ythomas@howard.edu) by midnight on Friday, September 2, 2011

THE SUBJECT LINE IN THE EMAIL SHOULD INDICATE *DANIEL APPLICATION 2011*