

SUSPICIOUS PACKAGES

- Never touch or move any item that appears suspicious. Only you know what is suspicious to you so trust your instincts. Leave it exactly where it was found and immediately notify the Campus Police Department at 202-806-1100
- If the suspicious package was discovered as it was being delivered to you, avoid dropping, throwing or other abrupt movements. Gently set the package down.
- Do not use a cell phone within 100 feet of the package.
- Isolate the package by evacuating the room and locking the door.
- The Campus Police Department will determine if a full scale evacuation is in order however, the immediate classroom or office can be evacuated by any staff or faculty member.